

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JANUARY 24, 2006**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, January 24, 2006 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Street Commissioner Raymond Eckerle, Building Commissioner David Seger, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on January 10, 2005. Thomas Schmidt noted that under the Adjournment section it read "The motion carried 3-0 and the meeting adjourned at 8:47 a.m." It should have read, "The motion carried 2-0 and the meeting adjourned at 8:47 a.m." A **motion** was made by Victor Knies and seconded by Mayor Schmitt to approve the minutes as corrected. Motion carried 3-0.

UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

Mayor Schmitt presented a Conflict of Interest Statement from Thomas R. Schmidt, 1111 Maurice Street. Mr. Schmidt is a member of the Board of Public Works and Safety and a Jasper City Councilmember. He is also an officer with Schmidt Contracting, Inc., which provides heating, air conditioning, plumbing, ventilation, sheet metal duct work and roofing and miscellaneous electrical work. Various city departments use the services provided by Schmidt Contracting.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to accept the Conflict of Interest Disclosure Statement from Thomas R. Schmidt. Motion carried 3-0.

TEMPORARY ROAD CLOSURE

Street Commissioner Raymond Eckerle reported that work had begun on replacing the storm sewer on 36th Street, west of Mill Street. He estimated the work

would take a few days because two gas lines were found running through the storm sewer. Because they are modifying the job to remedy this situation, 36th Street would need to be closed for a longer period of time.

PAVING PROJECTS 2006

Street Commissioner Raymond Eckerle reported that he, the Assistant Street Commissioner and the Project Technician would be inspecting the city's streets this week to select the paving projects for 2006.

K-9 PROGRAM

Police Chief Richard Gunselman stated that Officer Stallman and the City's Canine dog, Max, are finishing their third week of drug training and would be on duty starting next week. Gunselman also stated that, in addition to the \$3,000.00 donation from the Dubois County Substance Abuse Council towards this program, \$2,000.00 had been received from the Deferred Prosecution Fund, Rural King had donated the kennel fencing, Dubois County Concrete donated the concrete for the slab, and Ruth and Jim Stallman had donated the dog house. Mayor Schmitt publicly thanked these people for their kind generosity in support of the K-9 program.

ENCROACHMENT – HILLSIDE DRIVE

Nathan Waggner, 216 W. 6th Street, Jasper, representative of Cash Waggner Associates and Alan Hanselman, with H Properties, were present. Waggner requested encroaching on public right-of-way on Hillside Drive. Waggner presented a diagram of the area and explained that H Properties had removed some dirt on their property next to the Hampton Inn and in front of Hillside Drive and were planning to build a retaining wall. He said he has met with the City Engineer, Building Commissioner and Street Commissioner regarding this matter. Street Commissioner Eckerle explained that the City has plans to widen Hillside Drive. He also stated that there is some concern about the slope between the new road widening and the top of the wall. Eckerle recommended placing either guard rails or a barrier curb to prevent vehicles from going over the drop-off. Mr. Hanselman said his company would be quite willing to build the wall higher and to discuss barriers. There followed some discussion about drainage and the need to build support for the road widening.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of H Properties for an encroachment on the right-of-way of Hillside Drive on condition (1) they raise the height of the retaining wall to fit the need and the lay of the ground to support widening of the street, (2) either a barrier curb or guard rail are installed as approved by the City Engineer and Street Commissioner, and (3) that there's landscaping done at the top. Motion passed 3-0. During discussion, City Attorney Sandra Hemmerlein informed Hanselman that she would prepare an encroachment agreement and that the agreement would have to be signed and recorded before any work could begin.

HERALD ENCROACHMENT

Mayor Schmitt asked City Engineer Chad Hurm to give board members an overview on the Herald's upcoming plan to renovate their building on 4th Street. Hurm reported that the Herald has plans to place an awning over their front entrance which would encroach on public right-of-way. Hurm presented plans for the renovation and reported that the plans are out for review at the present time and should be ready for formal request at the next Board of Public Works and Safety meeting.

DISPOSAL OF COMPUTERS

City Engineer Chad Hurm requested permission to declare four computers as junk and sought permission to dispose of them. He explained that two computers were from the engineering department and two were from the planning office. He said the old computers were no longer usable.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to declare two computers, asset numbers 100346 and 100348 from the engineering department and two computers, asset numbers 100318 and 100329 from the planning department as junk, remove from inventory, and dispose of in the proper manner. Motion passed 3-0.

SURPLUS AIR PACKS

Fire Chief Kenneth Hochgesang gave an update on the surplus air packs that the Board had approved for distribution. Hochgesang reported that four surplus air packs had been donated to HAZMAT, eight to Celestine Fire Department, six to Holland Fire Department, two to Schnellville Fire Department and four to the St. Henry Fire Department. He said all surplus air packs have been distributed.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to approve the distribution of the surplus air packs to HAZMAT and the various county fire departments as reported by the Chief. Motion passed 3-0.

REPORTS

Jasper Fire Department Responses - 2005. Fire Chief Kenneth Hochgesang presented a report on the Jasper Fire Department responses in 2005. The report contained information such as the number and types of incidents.

New Legislation. Fire Chief Hochgesang reported that the Legislature is considering a House Bill that contains language that pertains to fairs and festival. He stated that he does not think the bill will impact Jasper's Strassenfest.

CONTRACT FOR SERVICES

City Attorney Sandra Hemmerlein presented a Contract for Services between the City of Jasper and Indiana 15 Regional Planning Commission. Hemmerlein explained that this was the annual contract to update the Code Book for the 2005 ordinances and that the estimated cost would be \$4,000.00.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the Contract for Services with Indiana 15 Regional Planning Commission to update the Code Book. **Motion** carried 3-0.

EASEMENTS

City Attorney Sandy Hemmerlein presented the following easement for acceptance and approval:

Grant of Temporary and Permanent Water Utility Easement

Forest Products Manufacturing Company, Inc., by John W. Seng, President, and Joseph G. Seng, Secretary, - Part of the NW ¼ of SE ¼ of S23, T1S, R5W.

A **motion** was made by Victor Knies and seconded by Mayor Schmitt to approve and accept the easement as listed above. Motion passed 3-0.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:53a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Cynthia Kluemper, Recording Secretary